

To: City Executive Board

Date: 14 May 2015

Report of: Head of Regeneration and Major Projects

Title of Report: Covered Market Action Plan

Summary and Recommendations

Purpose of report: To update CEB in respect of the action plan & programme with costs, including Scrutiny Committee recommendations 5-8 for the covered market

Key decision: No

Executive lead member: Councillor Ed Turner, Board Member for Finance, Asset Management and Public Health

Policy Framework: Vibrant and Sustainable Economy, Efficient & Effective Council

Recommendation: That the City Executive Board note the contents of the report

Appendices to report:

- Appendix 1 Short Term Requirements
- Appendix 2 Medium Term Requirements
- Appendix 3 Long Term Requirements
- Appendix 4 Scrutiny Committee Requirements
- Appendix 5 Other Actions
- Appendix 6 Signage Strategy
- Appendix 7 Events Programme
- Appendix 8 Risk Register

Background

1. Following a report written by the Retail Group with their recommendations for the short and medium term priorities, officers agreed at CEB on the 12th February 2014 to prepare a detailed and costed action plan for the covered market. This report focuses on the short, medium and long term priorities from the Retail Group report and includes the Scrutiny Committee recommendations 5–8, issued on the 4th February 2014. For information the action plan also includes some other actions identified by officers that were not part of the original Retail Group report.
2. There were 12 short, medium and long term requirements from the Retail Group report, of which 5 have been fully completed, 1 completed as a trial and 4 are on-going with completion due over the next few months. The 2 long term actions will require further consideration.
3. Four Scrutiny Committee actions were noted, one has been completed and three are on-going with completion anticipated later this year.
4. An additional seven actions were identified that were not part of the Retail Groups initial report. Six of these have already been completed with one remaining item currently in progress with completion planned within the next month.

Financial Issues

5. All costs associated with short, medium and Scrutiny recommendations that have either already been completed or are currently in progress have or will be accommodated from existing budgetary provision. There is a further capital budget provision of £75k earmarked for 2015/16.
6. Longer term recommendations will need to be assessed in terms of viability with the necessary approval and budget allocation(s) being determined at that time.
7. Additional actions that are not currently in scope will require a detailed feasibility exercise to assess the viability of the proposals and the business case will be reported at a later date.

Environmental Impact

8. None arising out of this report

Level of Risk

9. A risk assessment has been undertaken and the risk register is attached, see Appendix 8.

Equalities Impact

10. None arising out of this report

Legal Issues

11. None flow directly from this report.

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